

CODE OF ETHICS & BEHAVIOUR DISREPUTE INCIDENT FORM

Please see the notes overleaf before completing the form, and for details of where it should be sent when completed. If the form is not completed "on line", then please print!

1. Your name:	2. E-mail address:	
3. Address:	4. Preferred Telephone contact number(s):	
<p>5. Is the complaint being made by you as an individual, or on behalf of an affiliated body? Please tick one box, and note that Regulation 4.2 provides that an individual must have the endorsement in writing of at least one affiliated body.</p> <p><input type="checkbox"/> Myself <input type="checkbox"/> Completing on behalf of an affiliated body</p> <p>Name of affiliated body (club, association etc) making/ supporting the complaint:</p>		
<p>6. Does this incident relate to a complaint against an individual or an organisation? Please tick the appropriate box(es)</p> <p><input type="checkbox"/> Individual (s) <input type="checkbox"/> An organisation/ affiliated body</p> <p>Name(s) of the individual(s) or organisation (club, association etc) against whom the complaint is being made:</p>		
<p>7. Which part(s) of the Code of Ethics and Behaviour do you consider has been breached?</p> <p>Please detail specific page and point:</p>	<p>8. On what date(s) did the alleged incident(s) occur?</p>	<p>9. Is any young person (under the age of 18) alleged to be involved in this incident?</p> <p>Yes/ No</p>
<p>10. Please provide the details of the alleged incident, giving as much information as possible including venue, time, names of any other people involved, witnesses (where appropriate) etc. Please continue on a separate sheet if necessary.</p>		
<p>11. Please set out any action you have already taken as a result of this incident, including names, dates and times of other people you may have spoken to or to whom this form has been copied. Please continue on a separate sheet if necessary.</p>		
<p>12. Declaration:-</p> <p>a) the contents of this form are correct to the best of my knowledge and belief; and</p> <p>b) I understand that a copy of this form will be sent to the individual(s)/ organisation(s) against whom the complaint is being made.</p>		

ENGLAND HOCKEY

Code of Ethics & Behaviour



13. Signature (of complainant):	Date:
Signature (on behalf of the endorsing affiliated body):	
Position held:	Date:

1. This form should be used only to report an alleged breach of the Disrepute Offence Regulations. Red cards and Match-day Misconduct Offences Disrepute Offences must be reported using a Red Card/ MMO report form. For details of the Disrepute Offence Regulations and the Red Card/ Match-day Misconduct Offence Regulations, go to the Equity and Ethics section of the England Hockey website www.englishockey.co.uk

2. When completed, this form should be sent as soon as possible (and in any event within 14 days of the incident complaint) to "the relevant Disciplinary Administrator." The Regulations do not require this, but a 'phone call/ email to put the intended recipient on notice that the form is on the way is often appreciated.

3. The National Disciplinary Officer (NDO) is the relevant Disciplinary Administrator for disrepute complaints in connection with, or arising out of:-

- a Regional or International senior or junior or youth match
- Junior Regional performance Centre (JRPC) matches
- The English Hockey League (EHL)
- EHL Play-offs
- The England Hockey Cup in the round for the last 64 onwards
- EHL League Cup
- Indoor England Hockey League
- Any other national competition or stage of a competition as may be so designated by EH Competitions Committee
- Incidents within one Region that is the subject of a Disrepute Complaint by/ against an affiliated body in that Region against/ by an affiliated body in a different Region.

4. Where any relevant incident occurs within one County, but is the subject of Disrepute Complaint by/ against an affiliated body in that County against/ by an affiliated body in a different County in the same Region, the relevant Disciplinary Body shall be the Regional Disciplinary Administrator (RDA) of that Region.

5. In all other cases (ie where notes 3 or 4 do not apply) the relevant Disciplinary Body shall, in the first instance, be the County Disciplinary Administrator (CDA) of the County in which the relevant incident is alleged to have occurred.

6. If you do not know the details of the relevant County Disciplinary Administrator, please contact either the National Disciplinary Officer or the relevant Regional Disciplinary Administrator for this information, but do not send the Disrepute Offence Form to the NDO or RDA if the form should go to the relevant CDA.

NATIONAL DISCIPLINARY OFFICER	Norman Stott; Tel 07921 059386 Email discipline@englandhockey.org
COMBINED SERVICES	Colin MacPherson (Contact details to be confirmed)
EAST RDA	Mick Pullin; Tel 01708 226492 Email mwpsa2@aol.com
MIDLANDS RDA	Sharon Geeson; Tel 01773 862023 Email sjgeeson@hotmail.co.uk
NORTH RDA	Chris Kingscott; Tel 01925 852532 Email chris.kingscott@ntlworld.com
SOUTH RDA	Ray Strudwick; Tel 01344 646 364 (H) 01932 824921 (O) Fax 01932 824879 M 07977241329 Email ray.strudwick@uk.thalesgroup.com
WEST RDA	Joan Davies; T 01747 820258 Email djdtophouse@tiscali.co.uk

7. Contact details for the CDA will also be available through:-

- County/ Regional Handbooks;
- The EH website (www.englishockey.org) and follow the links to Counties;
- County/ Regional websites; and
- EH Regional Offices;