

HERTFORDSHIRE & BEDFORDSHIRE HOCKEY UMPIRES ASSOCIATION

CONSTITUTION

1. **TITLE.** The Association shall be called the Hertfordshire & Bedfordshire Hockey Umpires Association (HBHUA). It shall be affiliated to the Eastern Region Hockey Umpires Association and any relevant County Associations.
2. **OBJECTS.** The objects of the Association shall be to:
 - a) encourage and coach umpires
 - b) appoint umpires to competition hockey as appropriate
 - c) arrange adequate umpire's insurance
 - d) organise financial affairs for umpiring within the counties.
3. **MEMBERSHIP.**
 - a) Membership of the Association shall be open to any person, subject to payment of the annual subscription and the approval of the Council.
 - b) Each member shall contribute such sum as is determined at the Annual General Meeting, payable not later than 31st October in each year.
 - c) Only members of the HBHUA shall be entitled to wear the appropriate HBHUA regalia.
 - d) On acceptance each member shall be provided with a copy of the rules of the Association (if requested) and a copy of the current issue of the Rules of Hockey. Thereafter, annually on payment of subscription, he/she will be entitled to a copy of the last mentioned publication.
 - e) Vice Presidents and Honorary Life Members. The Council shall be allowed to submit to the Annual General Meeting the names of existing members whom they consider justifiable for election as a Vice President or Honorary Life Member. If so elected at the Annual General Meeting, in the case of Honorary Life Member, he/she will be entitled to all the rights of a full member for the rest of his/her life without paying a subscription.
 - f) All disciplinary matters concerning members will be dealt with by the Council and at the discretion of the Council. The Council shall have the right, for good and sufficient reason, to terminate the membership of a member.
4. **GOVERNMENT OF THE ASSOCIATION.**
 - a) The Association shall be governed by a Council, which shall include a President (Chairperson), Honorary Secretary, Honorary Treasurer, two Appointment Secretaries and the Chief Spokesmen of the Coaching & Development, Women's Assessment & Appointment and Men's Assessment & Appointment committees. All positions shall be elected each year at the Annual General Meeting. The Council has the right to co-opt other members to the Council.
 - b) The Chief Spokesman of each Sub-Committee shall then appoint sub-committee members, subject to Council approval.
 - c) Five members of the Council present shall be deemed to form a quorum.
 - d) All decisions will require a simple majority vote. In the event of a tie, the Chair will have a casting vote.
 - e) The Council shall have the power to fill any vacancy, until the next Annual General Meeting.
 - f) A representative from the Playing Association of each County shall be ex-officio members of the Council and shall be entitled to attend Council meetings.
 - g) At all meetings of the Association the Chair shall be taken by the President or, in their absence, by a member elected at the meeting.
 - h) Nominate appropriately to other bodies.
5. **ANNUAL GENERAL MEETING.**

An Annual General Meeting shall be held by the end of the month of June each year, with notice duly given 14 days in advance.

 1. This meeting shall:
 - a) receive the report of the Council for the season
 - b) receive an audited statement of account
 - c) elect Officers and Council members for the ensuing season
 - d) appoint a competent person to act as the members' representative to review the annual accounts.
 - e) determine the amount of the annual subscription
 - f) elect representatives to the Playing Associations and the ERHUA

- g) transact any other business authorised by the President
- 2.
 - a) 15 members present shall be deemed to form a quorum
 - b) all voting will require a simple majority, except in the case of a change of constitutional rule which will require a two thirds majority vote of those present
 - c) rules of the association can only be altered or added to at an Annual General Meeting or an Extraordinary General Meeting, full details having been given in the notice convening the meeting.

6. EXTRAORDINARY GENERAL MEETING.

An Extraordinary General Meeting may be called at any time and within twenty one days of receiving a written request to do so by not less than eight members of the Association. Fourteen days written notice of such a meeting shall be given, stating the purpose for which the meeting is being called. No business other than that previously stated shall be transacted. Ten members present shall be deemed to form a quorum.

7. DUTIES OF OFFICERS.

Members of the Council and Sub-Committees shall be entitled to claim reasonable out of pocket expenses from the Association.

PRESIDENT. The President shall Chair all meetings and in his/her absence, the Council shall elect a Chair.

HONORARY SECRETARY. The Honorary Secretary shall keep a written record of the proceedings and resolutions at all Council meetings and at the Annual General Meeting. He/she shall be responsible for the distribution of all notifications to members and shall conduct the Correspondence agenda item at all meetings.

HONORARY TREASURER. The Honorary Treasurer shall conduct all financial affairs of the Association. Books of account shall be kept by the Honorary Treasurer who, at each Annual General Meeting, shall provide members with a detailed statement of account, duly audited for the preceding year made up to 30th April, or such date as shall be authorised by the Council. The Council may call for a statement of account at any time.

CHIEF COACH. The chief of coaching and development shall oversee all coaching and development matters.

CHIEFS OF SELECTION. The Chiefs of Selection shall oversee all appointment and advancement matters.

APPOINTMENTS SECRETARIES. The Appointments Secretaries shall be responsible for all appropriate appointments.

8. DISSOLUTION.

If the Council, by a simple majority, decides at any time that it is necessary to dissolve the Association, it shall convene a meeting of all members of the Association. If such a decision shall be confirmed by a two-thirds majority of those present at the meeting, then the Council shall dispose of any assets by equal distribution amongst the membership.

**CONSTITUTION ADOPTED: SIGNED –
STATUS –
DATE-**

Final. March 1999.